

Call to Order

Don Baloun called the meeting to order at 6:05 p.m. in the High School library. Board members present were Don Baloun, Larry Cyrus, Lynn Doelle, Darrin Dillinger, Allen Bollinger, and Michael Ayala. Niki Secrist was absent. Also present were Troy White, Thanh Bui-Duquette, Cindy Lambert, Brianna Wolfe, Pam Wolfe, Tom Wolfe, Kaitlyn Minea, Janelle Gibbons, Tom Hiebert, Steve Koldykowski, Amanda Lacey, Stephen Koldykowski, Shaylynn Koldykowski, and Sue McKay.

The Pledge of Allegiance was recited and the Mission Statement was read by Don Baloun.

Don Baloun attested to the publication of the meeting.

Approval of the Agenda

Allen Bollinger made a motion to approve the agenda. Darrin Dillinger seconded the motion. Motion carried.

Celebration

- **Years of service recognition**

- **Rita Greshik**

Rita was not present at the meeting.

Discussion Items

- **Head Start and district 3K – 5K program update.**

- Don made a statement that as they left the last special meeting the options were for moving forward with assigning classrooms based on licensing. The two options were.

- A. If the license was approved and allowable for 17 children in room 144, the additional district 5K classroom would move to room 115 and Head Start would move to room 144.

- B. If the license was not approved and allowable for 17 children in room 144, the additional district 5K classroom would not move to room 115 and Head Start would remain in room 144.

- Mr. White was asked to report on the licensing. Mr. White explained that April Callihan, licensing specialist for the Wisconsin department of children and families met with Head Start and completed the licensing of room 144, certifying the capacity at 17 children. Then, the next day she discovered that the building inspection on file for room 144 that was submitted by Head Start was not completed by a licensed inspector in 2019 and the room would need an updated building inspection report. Brett Radke, a commercial building inspector for District 8, which includes Buffalo County, was contacted. Brett completed the updated building inspection report licensing room 114 for 18 children and room 146 for 14 children.

- Head Start was given the opportunity to speak, to which they advocated that the space would not allow for all their equipment to do their curriculum with fidelity. They would have needs for storage of materials for the classroom and the resources for the community.

- Board members commented that there has been misinformation in the community and social media and they wanted to be clear no one on the board or in the district has ever wanted Head Start out of the building.

- Janelle Gibson from Head Start made several statements including that room 115 was given to Head Start by district administration, the district doesn't always need a 3rd 5K classroom so why should Head Start be displaced, that they start next week and requested the board take a tour of room #144 and #115,

- The board stated they have seen the areas, but after repeated requests from Head Start, the board agreed to tour the area with the superintendent, Janelle Gibson, Thanh Bui-Duquette, and Brianna Wolfe. The board took a brief recess at 6:30 pm to tour the classrooms.

- The board reconvened at 6:50 pm and Don expressed that planning ahead would eliminate most problems and expressed the need for a committee to be created with 2 board members, administration, and Head Start personnel to develop a 5-year plan. He also stated the board would need time to think about what was presented. Mr. White explained that the board could wait to take time to think about what to direct him to do later in the meeting. This was agreed and Head Start would be notified of the decision by the end of the evening.

- **Engagement & expectations – Bullying, Cyberbullying, and Cell phones.**
Mr. White explained the information given to the Board was being shared with staff, parents, and students. The rules haven't changed, they just need to be collectively agreed to and enforced in every classroom.
- **WASB Region 6 board of director nomination.**
It was reported that contacts were made about other possible candidates and there wasn't anyone interested outside the district. Don made a request for Larry to be nominated, which he accepted, and the board will be nominating him for the seat.
- **Reduction in board member information.**
Information was shared on the rules of this process. The board was informed that if 100 signatures were secured, the district is obligated to have a vote at the annual meeting. If the vote is passed at the annual meeting, the reduction would happen.

Information Items

- **District Audit**
The audit was completed and awaiting information from the state to be finalized.
- **Staff welcome**
 - **August 16 – New staff breakfast 9 am, mentor lunch 12:30 pm, & board meeting 4:00 pm.**
 - **August 21 – All staff breakfast 7:30 am.**
 - **August 23 – Open House 1:00 – 6:00 pm.**Mr. White shared the dates board members are invited to attend.
- **Newsletter**
The newsletter was posted on the web site and mailed to all residents of the district.
- **Family Handbook update.**
The only major changes to the family handbook are to the parent expectations and parent teacher conference as presented to the board.
- **WASB state education convention – January 17-19, 2024.**
The board should inform the district office if they wish to attend so they can be registered.

Future Agenda Items

Don requested the board discuss a referendum to fund a day care center.

Review Timelines and Items for Future Board Agendas and Meetings.

Wednesday	August 16, 2023	Regular Meeting	4:00 p.m.
Monday	September 11, 2023	Committee of the Whole	6:00 p.m.
Wednesday	September 20, 2023	Regular Meeting	6:00 p.m.
Monday	October 2, 2023	Committee of the Whole	6:00 p.m.
Wednesday	October 18, 2023	Regular Meeting	6:00 p.m.
Monday	October 23, 2023	Budget & Annual Meeting	6:00 p.m.
		Special Meeting	Following Annual Meeting

Adjourn

Larry Cyrus made a motion to adjourn the committee meeting. Lynn Doelle seconded the motion. Motion carried at 7:50 p.m.

Engagement and Expectations for the 2023 – 24 School Year

- Backpacks – Students may use backpacks to transport school materials to and from school, but backpacks will not be used to transport materials between classes. Backpacks in the classroom have created an unsafe walking area in classes and some students are carrying an unneeded amount of weight during hallway passing times.
- Hats – Students are not allowed to wear hats during the school day. Hats may be worn after the school day ends and before the start of school.
- Cell Phones - Students who bring cell phones to class will place their cell phones in the phone caddy in the classroom. Cell phones will not be taken with students when leaving class for the bathroom.
- Final Exams – At the end of each semester a modified schedule will be implemented to allow time for students to complete a final exam or project. The modified schedule will allow for 90 minutes for each period.
- Grade Checks will be every 6 weeks.
 - First Semester – Oct 6, Nov 17, 2023, and Jan 19, 2024
 - Second Semester - March 1, April 19, and May 30
- Formal (summative) Assessments – Each C-FC course will have a minimum of three formal assessments recorded in the grade book during each nine-week quarter.
- Late work:
 - Excused Absence – After equal days gone, assignments will be docked 10% per day late. After 5 days, assignments may still be submitted for a maximum of 50% credit.
 - Unexcused Absence - Daily Points or daily assignments may not be made up. Tests and exams must be made up the day the student returns to class.
- Advisory Time / Lunch Time (replaces WIN):
 - Advisory Time is a graded course with lessons in Academic Career Planning and Social Emotional Learning. This course will be worth .25 credits.
 - 7th – 8th Grade 11:36 Lunch then Advisory.
 - 9th – 12th Grades 11:36 Advisory then lunch.
 - No Advisory on Wednesday. All 7th – 12th Grades will eat lunch together at 12:32.
- Community Service is a graduation requirement. Students are required to complete 10 hours of community service per year.

120.02 Method of changing number, apportionment or election of school board members.

(1) CHANGE IN NUMBER OF SCHOOL BOARD MEMBERS. If, at least 30 days prior to the day of the annual school district meeting, in a common or union high school district, or at least 70 days prior to the day of the election of school board members in a unified school district, a petition conforming to the requirements of s. 8.40 requesting a change in the number of school board members is filed with the school district clerk the clerk shall incorporate in the notice of the annual meeting or election a statement that at the meeting or election the question of changing the number of school board members to the number requested in the petition will be voted upon. The petition shall be signed by not less than 100 electors residing in the school district, except that in school districts which contain, in whole or in part, a city of the 2nd or 3rd class in which one or more electors of the school district reside, the petition shall be signed by not less than 500 electors residing in the school district. If, at the meeting or election of school board members, a resolution based on a petition requesting a change in the number of school board members is adopted by a majority vote, school board members shall be elected at the next school board election and thereafter in accordance with sub. (3).

(3) ELECTION PLAN.

(e) Whenever a school district with more than 3 school board members votes to reduce the number of school board members, one less school board member shall be elected annually thereafter until the school board is reduced to the approved number of members, but not less than one member shall be elected each year.

ELEMENTARY SCHOOL

ATTENDANCE AWARDS

Each quarter, elementary students are eligible to earn recognition for perfect attendance. Perfect attendance is awarded to students who are in school or attending school functions each school day, for the entire day, with no tardies. A student is tardy if not in class when instruction is scheduled to begin or when leaving school early for reasons such as appointments. School-related excuses/passes are acceptable for late/tardy students and would not count as tardy for the Perfect Attendance Award. There is also Perfect Attendance Recognition for students who do not have any absences or tardies for the complete school year.

INVITATIONS

Invitations to private (i.e., birthday) parties are not to be handed out in school. Students are not to travel as a group to a party using school bus transportation.

PARENT-TEACHER CONFERENCES

The parent-teacher conference is a time set aside twice a year to discuss student academic, social, and emotional progress. It is a vital component of the home/school connection and student success. These parent-teacher conference days were created to share information between families and teachers. It is particularly important that families plan to attend on these specifically scheduled days. We understand that sometimes there are unforeseen circumstances that may prevent a family from attending at these set times; however, we ask that you do not use these times for family vacations or other personal business which would cause you to miss your conference.

GRADING

Report cards are sent home at the end of each quarter. If you have questions regarding your student's progress, please contact their classroom teacher at any time.

Make-Up Work for Absences

Every absence affects your students' academic progress. Lost instruction due to an absence may need to be made-up during recess(es) in addition to work needing to be made-up at home. Whenever possible, schoolwork missed due to an absence must be made up one day immediately following the absence, with a day given for each day absent.

PERSONAL ITEMS

Students are advised not to bring personal items to school unless as assigned by a teacher for a specified purpose. Personal items may not be brought to recess. Any personal item may be confiscated by school personnel if its use interferes with the safety or learning environment. The school is not responsible for such items being broken, lost, or stolen.

MILK BREAK (Grades 4K-6)

Milk break is offered to all elementary students from 4k through grade 6. Students may choose white milk or chocolate milk. Students can participate only after paying. Families may pay either by the year or by the semester. Please refer to the annual fee schedule issued at the start of school each year for the milk break program. Students in grades 4k-5 who qualify for Free and Reduced meals can have free milk for break.

DAILY SCHEDULE

7:30-8:20 AM – Breakfast Served / Recess
8:20 AM– Class Schedule Begins
3:15 PM – Dismissal Begins
3:25 PM – Approximate time buses leave grounds.

Students are not to be in the building prior to 7:30 AM. Students who do arrive prior to 7:30 AM will remain outside the building. Outside doors are locked and the Security Buzz-In system at the main door is activated at the beginning of the school day.

ENTERING THE BUILDING

All students and visitors must enter the building through the main entrance.

FAMILY NIGHT

Wednesday has been designated as Family Night. No elementary or junior high activities are scheduled for after school on Wednesdays. Senior High activities must conclude by 6:00 p.m. on Wednesdays with any exceptions approved by the Athletic Director, administrator, or designee.

FAMILY RESPONSIBILITIES

Family Responsibilities

- Families are responsible for being familiar with the School District's Code of Classroom Conduct, discussing these guidelines with their child(ren), and helping enforce compliance with this code.
- Families are responsible for promoting prompt and regular attendance and providing the school with written explanations for absences or tardiness.
- Families are responsible for informing the school of any change in address, telephone number, email address, or emergency contact information.
- Families are responsible for observing state law which requires all students to be immunized against certain diseases.
- Families have the responsibility to attend family-teacher conferences.

Additional reference for parents regarding school policy

- Technology Board Policy 443.5-RULE. <http://go.boarddocs.com/wi/cfcsd/Board.nsf/goto?open&id=BA3JYP6431EF>
- Policy 443.5 <http://go.boarddocs.com/wi/cfcsd/Board.nsf/goto?open&id=BA3JPA63EB33>

FIELD TRIP PERMISSION DISCLAIMER

Field trips are an extension of classroom learning. Therefore, all field trips are governed by all school rules. This includes any scheduled athletic event, class trip, extra-curricular event, or any chaperoned school-sponsored activity.

It is understood that each student on a school-sponsored activity will have the protection, supervision, and insurance coverage that would be entitled to any student in school.

Signing of the Student-Family Handbook Acknowledgment form indicates your permission for your student to attend all school-sponsored activities. As a parent or guardian, you may rescind permission for any activity by written notification to the school office prior to the event/trip-taking place.

GUIDANCE AND COUNSELING (C-FC Board Policy 364)

The C-FC school system recognizes that every student may need to discuss personal concerns with someone. Our counseling department serves students' needs around personal concerns and in educational and vocational planning.

The high school counselor's primary responsibility is to assist students with course selection and ensure that all graduation requirements are met. Additionally, the counselor advises students and parents on vocational and educational opportunities beyond high school.

The counselor is also responsible for ensuring that educational requirements are met at the junior high level and that appropriate future course selection is made by seventh through twelfth-grade students.

To see a counselor, students should secure a pre-signed pass from the counselor. Students are to present this pre-signed pass to the assigned teacher before seeing the counselor. Students are not to use class time to see a counselor unless it is an emergency, or the counselor has approved the meeting with the teacher involved.

HEALTH SERVICES (C-FC Board Policy 453.1)

Illness

There may be times when students become ill or injured during the school day. Students are to report to the nurse's office next to the main office and may not leave the building without nurse/office permission.

All injuries are to be reported to the staff member in charge. If there is not a staff member in charge, report the injury to the office.